MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICE

External Services

1. PROCESSING OF REQUEST FOR TECHNICAL ASSISTANCE TO CONDUCT DISASTER RISK REDUCTION AND MANAGEMENT (DRRM) TRAININGS/SYMPOSIUM

The technical assistance to conduct of Disaster Risk Reduction and Management (DRRM) trainings/symposium aims to equip individuals and communities with the essential knowledge and skills needed to effectively respond to and mitigate the impact of disasters.

Office or Division:	**Municipal Disaster Risk Reduction and Management Office**
Classification:	**Simple**
Type of Transaction:	**G2C - Government to Citizen** **G2G – Government to Government**
Who may avail:	**Personnel of government agencies, private sector, CSOs, uniformed personnel, students, and other stakeholders**

CHECKLIST OF REQUIREMENTS	**WHERE TO SECURE**
Letter request for technical assistance • Addressed to the Municipal Mayor Contains topic, date/s, venue and target participants	Requesting Party

CLIENT STEPS	**AGENCY ACTION**	**FEES TO BE PAID**	**PROCESSING TIME**	**PERSON RESPONSIBLE**
1. Submit letter (email or in person) requests for DRRM trainings/symposium (at least 20 working days before the target date)	1.1 Receives letter request	None	2 minutes	Mayor's Office/MDRRMO Staff
2. Wait for the approval of the request	2.1 Upon receipt of the same letter with the mayor's approval, check the availability of requested date (*if the requested date is not available coordinate with the requesting party for the rescheduling of date*)	None	2 minutes	MDRRMO Staff/Administration and Training Division Chief

	2.2. Processing of request and coordination for the availability of trainers	None	5 minutes	Administration and Training Division Chief, MDRRMO
	2.3. Coordination with the requesting party for the approval of request	None	2 minutes	Administration and Training Division Chief, MDRRMO
	TOTAL	**None**	**11 Minutes**	

2. ISSUANCE OF CERTIFICATION ON DISASTER AFFECTED PROPERTIES/AREA

Issuance of MDRRMO certification to affected individuals brought about natural and unnatural disaster to avail of other services from charitable institutions, government and non-government organizations and institutions.

Office or Division:	**Municipal Disaster Risk Reduction and Management Office**
Classification:	**Complex**
Type of Transaction:	**G2C - Government to Citizen**
Who may avail:	**Individuals affected by disaster**

CHECKLIST OF REQUIREMENTS	WHERE TO SECURE
• Letter request addressed to the Municipal Mayor • Certification from the barangay that contain the name, address, nature of damaged • Photos of affected properties/area	• Requesting Party • Barangay Hall

CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Submit request letter together with barangay certification and other pertinent documents	1.1 Receives letter request	None	2 minutes	MDRRMO Staff
	1.2 Interview the client and verifies the incident from the submitted reports	None	5 minutes	Operation and Warning Division Chief/Operations and Warning Personnel
2. Proceed to the Municipal Treasurer's Office for the payment	2.1 Prepare and encode the certification	P100.00	3 minutes	Treasury Admin Aide
3. Proceed to the MDRRMO and submit the payment receipt	3.1 Issue the duly signed certification	None	2 minutes	Operation and Warning Division Chief/Operations and Warning Personnel
	TOTAL	**None**	**12 minutes**	

3. CONDUCT OF DRILLS AND SIMULATION EXERCISES

Drills and Simulation Exercises facilitated by the MDRRMO upon the approval of Municipal Mayor will enhance the disaster preparedness and response capabilities of individuals.

Office or Division:	**Municipal Disaster Risk Reduction and Management Office**
Classification:	**Complex to Highly Technical**
Type of Transaction:	**G2C - Government to Citizen** **G2G – Government to Government**
Who may avail:	**Individuals affected by disaster**

CHECKLIST OF REQUIREMENTS	**WHERE TO SECURE**
• Letter request addressed to the Municipal Mayor containing the date, time, venue and target participants	• Requesting Party

CLIENT STEPS	**AGENCY ACTION**	**FEES TO BE PAID**	**PROCESSING TIME**	**PERSON RESPONSIBLE**
1. Submit request letter addressed to the Municipal Mayor (at least 20 working days before the target date)	1.1 Receives letter request	None	2 minutes	Mayor's Office/MDRRMO Staff
	1.2 Forward the letter request to assigned division for appropriate action	None	3 minutes	MDRRMO Department Head/ Officer-In-Charge
	1.3 Coordinate with the requesting party for the details of the requested drill/simulation exercise	None	3 minutes	Assigned division personnel, LDRRMO III, LDRRMO II, LDRRMO I, LDRRM Assist.
2. Client will prepare the venue and other resources needed for the coordination meeting	2. Discuss and present the flow of the drill/simulation exercise	None	3 hours	Assigned division personnel, LDRRMO III, LDRRMO II, LDRRMO I, LDRRM Assist.

3. Client will prepare the venue and other resources needed for the drill/simulation	3.1 Prepare and log the materials needed for the drill/simulation exercise (megaphone, evaluation form, etc.)	None	1 hour	Assigned division personnel, LDRRMO III, LDRRMO II, LDRRMO I, LDRRM Assist.
	3.2 Execute the drill/simulation exercise	None	Depend on the type of requested drill/simulation exercise	Assigned division personnel, LDRRMO III, LDRRMO II, LDRRMO I, LDRRM Assist.
	3.3 Conduct post evaluation meeting for the comments/suggestion of the evaluators	None	1 hour	Assigned division personnel, LDRRMO III, LDRRMO II, LDRRMO I, LDRRM Assist.
	3.4 Prepares the Post activity report and submit to the MDRRMO Dept. Head/Officer-In-Charge	None	1 hour	Assigned division personnel, LDRRMO III, LDRRMO II, LDRRMO I, LDRRM Assist
TOTAL		**None**	**3 hours and 11 minutes**	

4. RESCUE AND EMERGENCY RESPONSE

This service is given to all residents of Dinalupihan who may be in need of Emergency Medical Services with skilled health professional. Caters those who are in vehicular accidents, fire incidents, medical incidents, drowning and retrieval and health emergencies at home in need of first aid and subsequent transport to a health facility.

Office or Division:	Municipal Disaster Risk Reduction and Management Office
Classification:	Complex
Type of Transaction:	G2C – Government to Citizen
Who may avail:	ALL

CHECKLIST OF REQUIREMENTS	**WHERE TO SECURE**
1. None	None

CLIENT STEPS	**AGENCY ACTION**	**FEES TO BE PAID**	**PROCESSING TIME**	**PERSON RESPONSIBLE**
1. Call Emergency Hotline or 2-way-radio	a. Attend the call	None	1 min	MDRRMO Dispatch Officer on Duty
2. Provide the necessary information regarding the emergency	2.1 Gather the following information: - Time and date of call - Nature of Incident - Location of the incident - Number of persons needing help - Victim's condition - Name of the caller 2.2 If within the AOR: - Respective EMS will be	None	1 min	MDRRMO Dispatch Officer on Duty

	dispatch immediately according to the nature of incident If outside the AOR: - Wait for the approval of the Department Head, OIC or Operation Officer before dispatch			
3. Wait for the Emergency Response Team to retrieve the patient.	3.Dispatch the respective ERT according to the nature of incident. *Medical Case* - MHO Medics *Trauma Case* - *BFP LEO Medics* - *MDRRMO Responders* *Fire Incident* - BFP *Drowning & retrieval* - MDRRMO WASAR Team 1. If vehicular accident, call PNP and TPSO to secure the area of incident 2. If necessary, provide instructions to	None	5 minutes Transport time is dependent on the distance from the place of origin to the destination.	Emergency Response Team - MDRRMO Responders - MHO Medics - BFP LEO Medics - TPSO PNP

	the caller on how to give first aid while the team is heading to the scene 3. Monitoring of the ERT's location Retrieve the patient from the place provided and instructed by the relatives or concerned citizen			
4.Receive first aid.	1. Securing the area for safety 2. Assessed the victim for possible injuries 3. Provide first aid Transfer patient to a health facility by the dispatched transport vehicle (MHO Ambulance/BFP Ambulance)	None	5 minutes Transport time is dependent on the distance from the place of origin to the destination.	Emergency Response Team - MDRRMO Responders - MHO Medics - BFP LEO Medics - TPSO PNP
5. Fill-out the Pre-Hospital Care Form	1. complete the data collection using Pre-Hospital Care Form by interviewing the victim or the relative of the victim Secured informed consent in case of refusal for medical assistance		5 minutes	MDRRMO Responders
	TOTAL	**None**	**17 minutes**	

5. STANDBY MEDICS FOR EVENTS

Provision for standby medics in planned events to prepare and respond for any untoward incidents and emergencies are given to requesting agency in the Municipality of Dinalupihan, Bataan.

Office or Division:	Municipal Disaster Risk Reduction and Management Office
Classification:	Simple
Type of Transaction:	G2C G2G G2B
Who may avail:	Residents of Dinalupihan

CHECKLIST OF REQUIREMENTS	**WHERE TO SECURE**
1. Request letter (1 original, 1 photocopy) 2. Event plan or details (1 original, 1 photocopy)	Client or Agency of the client

CLIENT STEPS	**AGENCY ACTION**	**FEES TO BE PAID**	**PROCESSING TIME**	**PERSON RESPONSIBLE**
1. Submit request letter to the Office of the Mayor	1. Received the required documents and check for completeness. 2. approval of the request. 3. the approved request will be forwarded to MDRRMO for appropriate action.	None	1 day	Chief of staff Mayor's Office
2. Provide a copy of the letter to the Municipal Disaster Risk Reduction and management Office	1. Received the required documents and check for completeness. 2. Upon the approval of the Office of the Mayor, the MDRRMO will check for the schedule and	None	1 hour	MDRRMO Head/Officers

	availability of resources. 3. Upon confirmation, the MDRRMO will contact the client/agency for discussion of event/program details.			
3.Coordinate with MDRRMO for planning of event details and meetings.	1. Discuss and finalize event plans. Conduct an orientation prior to the event/program	None	2 hours	MDRRMO Head/Officers
	2.2 Issue the duly signed certification	None	2 minutes	Operation and Warning Division Chief/Operations and Warning Personnel
TOTAL		**None**	**1 day and 3 hours**	

6. LENDING OF MDRRMO TOOLS AND EQUIPMENT

Rescue tools and equipment are lent to requesting agency in the Municipality of Dinalupihan, Bataan for augmentation in the conduct of trainings, disaster operations and other related services.

Office or Division:	Municipal Disaster Risk Reduction and Management Office
Classification:	Simple
Type of Transaction:	G2C, G2G, G2B
Who may avail:	Residents of Dinalupihan

CHECKLIST OF REQUIREMENTS	**WHERE TO SECURE**
1. Request letter (1 original, 1 photocopy) 2. Borrower's Valid ID (1 photocopy)	Client or Agency of the client

CLIENT STEPS	**AGENCY ACTION**	**FEES TO BE PAID**	**PROCESSING TIME**	**PERSON RESPONSIBLE**
1. Submit a request letter to the Municipal Disaster Risk Reduction and Management Office	Received the required documents and checked for completeness.	None	3 mins	MDRRMO Officers
2. Coordinate with the MDRRMO for the availability of the requested items/tools	The MDRRMO will check for the availability of requested tool/equipment, date of usage and pick-up	None	15 mins	MDRRMO Officers
3. Accomplish the borrower's logbook with a photocopy of borrower's ID	1. Give the borrower's logbook to the client 2. Received the photocopy of borrower's ID and check the logbook for completeness	None	15 mins	MDRRMO Officers

4.Pick-up the requested tool/equipment	1. Give instructions for care and usage **2.** Release or issue the requested tool/equipment	None	15 mins	MDRRMO Officers
5.Return the borrowed item clean and in good condition 1-2 days after use	1. Accept the tool/equipment and check for any damage and general condition (Repair/replacement of damaged borrowed tool/equipment shall be shoulderede0 by the borrower)	None	15 mins	MDRRMO Officers
TOTAL		**None**	**1 Hour and 3 Minutes**	

7. REQUEST FOR CCTV FOOTAGE (VIEWING AND COPY)

The MDRRMO is in-charge for the operations of the CCTV Cameras in the Dianlupihan Operations Center / Emergency Operation Center that are installed at various strategic locations in the Municipality of Dinalupihan, Province of Bataan. Those cameras were used in the management of disaster by monitoring and capturing the flood prone and landslide prone areas, vehicular accidents and incidents and other related hazards.

Office or Division:	Municipal Disaster Risk Reduction and Management Office
Classification:	Highly Technical
Type of Transaction:	G2C, G2G, G2B
Who may avail:	Everyone

CHECKLIST OF REQUIREMENTS	**WHERE TO SECURE**
Request Form Proof of Identity (2 photocopy) Request letter from PNP USB Flash Drive	MDRRMO, PNP Requesting Individual

CLIENT STEPS	**AGENCY ACTION**	**FEES TO BE PAID**	**PROCESSING TIME**	**PERSON RESPONSIBLE**
1. Obtain a request form	1.1 Provide request form	None	1 min.	MDRRMO Officers, PNP
2. Accomplish the request form and get a request letter from PNP	2.1 Assess request to secure CCTV Footage Form (viewing/copy), particularly the reason and details of request, personal information of the requesting party and signature on the request to secure CCTV Footage	None	15 mins	MDRRMO Officers, PNP

1. Request for approval from the Mayor's Office	1.1 Assess request to secure CCTV Footage Form (viewing/copy), particularly the reason and details of request, personal information of the requesting party and signature on the request to secure CCTV Footage	None	15 mins	Municipal Mayor, Mayor's Staff
2. Submit recommended and approved request form to secure CCTV Footage (viewing/copy)	2.1 Receive the accomplished and approved request form to secure CCTV Footage with letter from PNP from Mayor's Office/PNP/requestor	None	3 mins	MDRRMO Officers
	2.2 Verify the information and signature of the Municipal Mayor on the request form to secure CCTV Footage	None	5 mins	MDRRMO Officers
	2.3 Calls the Personal Information Controller and provides information regarding the request	None	5 mins	MDRRMO Officers
	2.4 Identify CCTVs that have recorded the area of incidence and review the footages of these CCTVs	none	3 hours to 6 hours (reviewing and extraction may depend on the length of the requested footage and mat take for an hour)	Personal Information Controller
	2.5 If CCTV Footage is not available: Immediately inform the requestor	none	1-3 min	MDRRMO Officers

	2.6 If CCTV Footage is not available: Extract the requested video footage	none	30 mins to 1 hour (reviewing and extraction may depend on the length of the requested footage and mat take for an hour)	Personal Information Controller
	2.7 Save the requested footage (video/photo) to flash drive	none	10 min to 20 min (reviewing and extraction may depend on the length of the requested footage and mat take for an hour)	Personal Information Controller
3. Releasing of requested footage (viewing/copy) in the identified secured area	3.1 Return the flash drive. Record to the logbook with signature of the requestor	None	5 min	Personal Information Controller/ MDRRMO Officers
	TOTAL	**None**	**5-8 hours and 37 mins**	

8. REQUEST FOR ROAD TRAFFIC ASSISTANCE

Provision for traffic assistance during motorcade and planned events ensuring smooth operations, safety, and the efficient flow of both vehicles and pedestrians are given to requesting agencies/organizations in the Municipality of Dinalupihan, Bataan.

Office or Division:	Traffic and Public Safety Office
Classification:	Simple
Type of Transaction:	G2C G2G G2B
Who may avail:	Everyone

CHECKLIST OF REQUIREMENTS	WHERE TO SECURE
1. Request letter (1 original, 1 photocopy) 2. Event plan, Route and participant details (1 original, 1 photocopy) 3. Approved letter of request from the Office of the Mayor 4. Special Permit	Client or Agency of the client

CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Submit request letter to the Office of the Mayor	1.1 Received the required documents and check for completeness. 1.2 approval of the request. 1.3 the approved request will be forwarded to MDRRMO-TPSO for appropriate action.	None	2 days	Chief of staff Mayor's Office
2. 2.Submit the copy of approved letter and the payment receipt to the MDRRMO – Traffic and Public Safety Office.	Received the approved required documents and check for completeness.	None	1 hour	TPSO Chief/Deputy/Officers

	Upon the approval and instruction of the Office of the Mayor, the TPSO will assess the status of the planned event and the possible resources needed	Upon the approval and instruction of the Office of the Mayor, the TPSO will assess the status of the planned event and the possible resources needed	Upon the approval and instruction of the Office of the Mayor, the TPSO will assess the status of the planned event and the possible resources needed	Upon the approval and instruction of the Office of the Mayor, the TPSO will assess the status of the planned event and the possible resources needed
3. complete and submit special permit form and payment of fees	3.1 Evaluate the special permit form and requirement 3.2 assess fees and charges 3.3 issued official receipt to client	P500.00	10 minutes	BPLO / Treasury Admin Aide
5. Coordinate with TPSO for planning of event details and meetings.	a. Discuss and finalize event plans. b. Conduct an orientation prior to the event/program	None	2 hours	TPSO Chief /Deputy/Officers
TOTAL		**P500.00**	**2 days 3 hours and 10 minutes**	

9. ISSUANCE OF MUNICIPAL ORDINANCE CITATION TICKET

Citation tickets issued by traffic enforcers to violators of the traffic code in the Municipality of Dinalupihan, Bataan

Office or Division:	Traffic and Public Safety Office
Classification:	Simple
Type of Transaction:	G2C – Government to Citizen
Who may avail:	All violators

CHECKLIST OF REQUIREMENTS	WHERE TO SECURE
1. Municipal Ordinance Citation Ticket – Original 2. Carbonized Municipal Ordinance Citation Ticket Color Pink (1 copy)	Traffic and Public Safety Office

CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. None	1.1 flag down the vehicle and lead it to the roadside for safety. Apprehension should be done in an open area, visible to the public and courteously inform the driver of his/her violation. 1.2 Stand beside the vehicle with the minimum distance away from it. Greet the violator with respect and introduce your name and authority 1.3 Request for the driver's license, vehicle registration and other pertinent documents for verification. 1.4 Accomplish the entries of Municipal Ordinance Traffic Citation Ticket	None	5 minutes	Traffic Enforcer

2. Will give his/her any Valid Identification Card to the Apprehending Officer	2.1 All surrendered Valid Identification Cards from the violators will be transferred immediately to the Traffic and Public Safety Office	None	5 minutes (defends on the location)	Traffic Enforcer / Desk Officer
3. None	3.1 Traffic enforcers must endorse all verbal warning details and issued citation tickets within within twenty-four (24) hours from the date and time of apprehension and submit to Shifting Admin Officer for encoding	None	10 minutes	Traffic Enforcer/ Shifting Admin Officer
4. Traffic violators shall present the citation ticket and pay for the corresponding violation at Municipal Treasury Office or Traffic and Public Safety Office	4.1 Municipal Treasurer's Office / Traffic and Public Safety Office shall receive the payment for the issued citation tickets from the violators and issued official receipt to client	All fees and charges for shall apply in accordance with the Municipal Traffic Code	10 minutes	Treasurer Office Personnel in-charge / TPSO Clerk
	TOTAL	**See table below**	**25 minutes**	

ANNEX 1
LIST OF VIOLATION

EXISTING MUNICIPAL FINES AND PENALTIES	
VIOLATION	**PENALTY**
Disrespect to Traffic Official (S.B. Ordinance No.01-2000)	P100.00/1st offense, P200/2nd, P500/3rd & up
Driving Without License (S.B. Ordinance No. 01-2000)	P100.00/1st offense, P200/2nd, P500/3rd & up
Driving Without OR/CR of Unit (S.B. Ordinance No. 01-2000)	P100.00/1st offense, P200/2nd, P500/3rd & up
Not in Proper Attire - PTH/MCH (S.B. Ordinance No. 01-2000)	P100.00/1st offense, P200/2nd, P500/3rd & up
Driving with Full Mask - PTH/MCH (S.B. Ordinance No. 01-2000)	P100.00/1st offense, P200/2nd, P500/3rd & up
Overloading - PTH/MCH (S.B. Ordinance No. 01-2000)	P100.00/1st offense, P200/2nd, P500/3rd & up
Conveying Passengers on Top and Back Carriers (S.B. Ordinance 01-2000)	P100.00/1st offense, P200/2nd, P500/3rd & up
Minor Age Driver - PTH/MCH (S.B. Ordinance No. 01-2000)	P100.00/1st offense, P200/2nd, P500/3rd & up
Driving Without ID - PTH/MCH (S.B. Ordinance No. 01-2000)	P100.00/1st offense, P200/2nd, P500/3rd & up
Driving w/o Mayor's Permit - PTH/MCH (S.B. Ordinance No. 01-2000)	P100.00/1st offense, P200/2nd, P500/3rd & up
Fraudulent Body Number - MCH (S.B. Ordinance No. 01-2000)	P2,000.00 & impound until corrected
Without Body Number - MCH (S.B. Ordinance No. 01-2000)	P500.00 and impound until corrected
Refusal to Convey Passenger -PTH/MCH (S.B. Ordinance No. 01-2000)	P500.00 or impound until paid
KOLORUM	P200.00/1st offense, P500/2nd, P1,000/3rd & up
Out of Line-MCH (S.B. Ordinance No. 01-2011)	P500.00/1st offense, P1,500/2nd, P2,500/3rd & up
Loading/Unloading - Out of Line (S.B. Ordinance No. 02-2003)	P100.00/1st offense, P200/2nd, P500/3rd & up
Illegal Terminal (S.B. Resolution No. 301-2021/P.O. No. 03-2021)	P1,000/Ist offense, P3,000/2nd, P5,000/3rd & up
With Modified Muffler (M.O. No. 04-2012)	P500.00/Confiscate, P1,000/Confiscate, P1,500/3rd & up
Without Color - PTH (S.B. Ordinance No. 02-2005)	P1,000.00 & impound until corrected
Without Color - MCH (S.B. Ordinance No. 02-2005)	P1,000.00 & impound until corrected
Fraudulent Color - PTH (S.B. Ordinance No. 02-2005)	P500.00 & impound until corrected
Fraudulent Color - MCH Sidecar (S.B. Ordinance No. 01-2000)	P2,000.00 & impound until corrected
Overcharging - MCH (Mungkahing Pambayang Ordinansa Blg. 023-2023)	P500.00/1st offense, P1000/2nd, P2500/3rd & up

Overcharging - PTH (Mungkahing Pambayang Ordinansa Blg. 023-2023)	P500.00/1st offense, P1000/2nd, P2500/3rd & up
No Taripa (Mungkahing Pambayang Ordinansa Blg. 023-2023)	P500.00/1st offense, P1000/2nd, P2500/3rd & up
Illegal Parking/Market (S.B. Ordinance No. 01-2011)	P500.00/1st offense, P1,500/2nd, P2,500/3rd & up
Illegal Parking (S.B. Resolution No. 301-2021/P.O. 03-2021)	P1,000/1st offense, P3,000/2nd, P5,000/3rd & up
ILLEGAL GAMBLING	P1,500.00/1st offense, P2,000.00/2nd, P2,500.00/3rd & up
LITTERING	P500.00/1st offense, P1,500.00/2nd, P2,500.00/3rd & up
One Way - Market (S.B. Ordinance No. 01-2011)	P500.00/1st offense, P1,500/2nd, P2,500/3rd & up
One Way in Prohibited Zone (S.B. Ordinance No. 01-2000)	P100.00/1st offense, P200/2nd, P500/3rd & up
Loading/Unloading - Market (S.B. Ordinance No. 01-2011)	P500.00/1st offense, P1,500/2nd, P2,500/3rd & up
No Helmet (R.A. 4136)	P100.00/1st offense, P200/2nd, P500/3rd & up
Expired MTOP (S.B. Ordinance No. 01-2000)	P50/7days, P500/1month plus P100/year of Expiration
Illegal Vendor (S.B.Resolution No. 301-2021/P.O. 03-2021)	P1,000/1st offense, P3,000/2nd, P5,000/3rd & up
Illegal Obstruction (S.B.Resolution No. 301-2021/P.O. 03-2021)	P1,000/1st offense, P3,000/2nd, P5,000/3rd & up
Driving under the influence of alcohol (S.B. Resolution No. 51-2019)	P5,000/1st+consficate DL, P5,000/2nd-3rd+6mnths Imprisonment
Smoking/Vaping in Public (SB Resolution No. 50-2019)	P1,000/1st offense, P2,000/2nd, P3,000/3rd & up
OTHERS	P100.00/1st offense, P200/2nd, P500/3rd & up